



CHILDREN FIRST PEDIATRICS

FINANCIAL POLICY

We are committed to providing you with the best possible care. If you have medical insurance, we wish to help you receive your maximum allowable benefits. To achieve this, we need your understanding and assistance with our financial policy.

Payment is required at the time of service. We accept cash, check or credit card (Visa or MasterCard).

For patients with **private or no insurance**, full payment is required at the time of service unless other arrangements have been made.

For patients with **insurance**, co-payment is required at the time of service. The amount of co-payment varies with different plans. Please bring your insurance card to every appointment for verification.

Please remember, insurance is a contract between you and your health insurance company. While the filing of insurance claims is a courtesy that we provide, **all charges not covered by your insurance company are your responsibility.**

Patient balances are billed immediately on receipt of your insurance plan's explanation of benefits. Your **remittance is due within 10 business days** of your receipt of your bill.

For patients on **Medicaid**, the card is required at the time of service. Patients are responsible for payment of services provided no card is received. No well-child or non-medically urgent care will be given without this card.

Bills unpaid for more than 90 days may be turned over to a collection agency unless other arrangements have been made. Accounts that are turned over to collections may result in dismissal from the practice. You will be responsible for both the unpaid bill and the collection agency fee.

For scheduled appointments, **prior balances** must be paid in full prior to the visit.

A **\$25 fee** will be charged for any **returned checks** for insufficient funds.

If special circumstances make immediate payment impossible, payment arrangements must be approved in advance by our business office staff.

Please help us serve you better by keeping scheduled appointments. Multiple missed appointments may result in dismissal from the practice.

If you are **over 15 minutes late for your appointment**, we will do our best to accommodate you. However, on certain days it may be necessary to reschedule your appointment.

Some **monthly prescriptions refills** cannot be made over the phone. For those prescriptions that can be refilled, we require 48 hour notice during regular business hours. Please plan accordingly.